

Date of meeting      Monday, 16th November, 2015  
Time                      7.00 pm  
Venue                    Training Room 1 - Civic Offices, Merrial Street,  
Newcastle-under-Lyme, Staffordshire, ST5 2AG  
Contact                  Julia Cleary

# Audit and Risk Committee

## AGENDA

### PART 1 – OPEN AGENDA

#### 1      DECLARATIONS OF INTEREST

To receive Declarations of Interest from Members on items included in the agenda

- |   |   |                 |
|---|---|-----------------|
| 2 | Health and Safety   | (Pages 3 - 8)   |
| 3 | Corporate Risk Management Report for the period July to September 2015  | (Pages 9 - 16)  |
| 4 | Treasury Management   | (Pages 17 - 24) |
| 5 | Annual Audit Letter   | (Pages 25 - 32) |
| 6 | Internal Audit Progress Report (Quarter Two)  | (Pages 33 - 44) |
| 7 | Adoption of Internal Audit High Risk Recommendations and Summary of Assurance 1 July to 30 September 2015 (Quarter Two) | (Pages 45 - 52) |
| 8 | <b>URGENT BUSINESS</b>  |                 |
- To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

**Members:**      Councillors Burgess, Dymond (Vice-Chair), Loades, Owen, Pickup (Chair), Waring and Hambleton

**PLEASE NOTE:** The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

**Members of the Council:** If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

**Meeting Quorums :-** 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.

**FIELD\_TITLE**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.